



Wilton Park

General information

Global Consular Forum 2015

Tuesday 26 – Thursday 28 May 2015 | WP1381

To be held in Mexico

Contact Details	<p>Wilton Park, Wiston House, Steyning, West Sussex, BN44 3DZ, United Kingdom</p> <p>Telephone: + 44 (0) 1903 815020 (switchboard) Telephone: + 44 (0) 1903 817760 (direct line Jane Forrester) Fax: + 44 (0) 1903 879231 E-Mail: jane.forrester@wiltonpark.org.uk Website: wiltonpark.org.uk</p>
Duration of meeting	<p>Registration is at the Hacienda from 1200 on Tuesday 26 May. Conference sessions begin at 1500 on 26 May. The conference closes at 1400 on Thursday 28 May.</p> <p>To maximise the networking and other benefits, participants are encouraged to be present for the whole meeting. Followed by a Keynote address in Mexico City.</p>
Venue	<p>The meeting will take place at a Hacienda, please contact Jane Forrester for further details.</p> <p>Accommodation has been booked for the nights of Tuesday 26 and Wednesday 27 May only. If you require extra nights at the Hacienda please let Jane Forrester know.</p>
Documentation	<p>Please ensure you get your immigration document, tourist card, stamped by Immigration authorities when you arrive at the airport in Mexico. The document must be properly stamped by the immigration authorities and valid for at least the duration of the event. It is a hotel requirement to have a copy of your stamped tourist card and passport documents and these should be presented upon arrival at the Hacienda.</p>
Visa information	<p>Comprehensive information on visas to enter Mexico can be viewed here</p>
Participation	<p>The meeting will be conducted in English and is intended to be interactive. Participants are encouraged to contribute in their own personal capacity.</p> <p>Our meetings are held under the “Wilton Park Discussion Protocol”. Participants are free to use the information and views discussed in the meeting, but no individual speaker or participant should be quoted (nor their identity affiliation revealed) without their express permission. This rule applies to informal discussions outside the meeting room as well as to points made in the sessions.</p>
Cancellation policy	<p>Wilton Park will make a charge for any completed registrations cancelled before or during the conference, to cover the costs of administration and cancelling rooms, as follows:</p> <ul style="list-style-type: none">• Cancellation two weeks, or less, before the start of the conference: 100% cancellation charge• Cancellation more than two weeks from the start of the conference: 50% cancellation charge

Travel to the Hacienda

<p>From Ministry of Foreign Affairs</p>	<p>There will be a complimentary shared transfer between the Ministry of Foreign Affairs and the hotel on Tuesday 26 May at 0930am . The address for the Ministry of Foreign Affairs is: SRE; Secretaria de Relaciones Exteriores, Plaza Juárez No. 20, Col. Centro, Deleg. Cuauhtémoc, Mexico City, 06010.</p> <p>Please see map below and use the entrance on Independencia, otherwise you will need to go through security.</p> <p>Please book your space on this transport by contacting Jane Forrester.</p>
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Departure information

	<p>At the end of the meeting there will be complimentary shared transfers provided from the hotel to the Keynote address in Mexico City at 1400 on Thursday 28 May.</p> <p>Individual departures can be arranged at participants' own expense.</p>
<p>Accommodation and facilities</p>	<p>The venue contains all accommodation, meeting rooms, restaurants, bars, business facilities, fitness centre and a swimming pool. Participants will be accommodated in modern rooms with en suite bathrooms. The hotel has its own business centre offering printing, copying and fax facilities.</p>
<p>Computer facilities</p>	<p>Free internet connection for wireless and cable in bedrooms.</p>
<p>Dress code</p>	<p>Dress code during the day is informal 'business casual'. There will be a group photograph during the conference.</p>
<p>Hotels near to Ministry of Foreign Affairs</p>	<p>Please find details below of hotel which are closest to the Ministry of Foreign affairs. Please make your reservation directly to the hotel.</p> <p>Hilton México City Reforma Rate per night (1 room for 1 adult): starting at USD\$179 + taxes (19%) = USD\$213.01</p> <p>Fiesta Inn Centro Histórico Rate per night (1 room for 1 adult): starting at USD\$106 + taxes (19%) = USD\$125.93</p> <p>One Ciudad de México Alameda Rate per night (1 room for 1 adult): starting at USD\$61 + taxes (19%) = USD\$72.71</p>

Location map for the MFA and the entrance to use:-

